WHAT SHOULD A POSTGRADUATE PROGRAM SELF-EVALUATION DOCUMENT CONTAIN?

This is a suggested framework for a program self-evaluation document. For each area it is important to provide both data and a commentary. It is important to comment on the quality and the evidence for the statements of quality.

A self-evaluation report addresses eight main areas and appendices, as follows. It may also include an Executive Summary at the start. It should include a Table of Contents, cross-referencing to documents, and appendices/annexes of data.

Section One: Preliminary information Section Two: Leadership and management of the Faculty Section Three: Faculty details Section Four: Students Section Five: Faculty Section Six: Quality assurance Section Seven: Strategic planning Section Eight: General assessment and recommendations What should an action plan include?